

SOUTH SWINDON PARISH COUNCIL
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

Finance & Staffing

Minutes of the meeting held on 25 August 2020 at 6.30pm
at a VIRTUAL ZOOM MEETING

- Present** Cllr C Watts Chair
Cllr J Howarth Vice-Chair
Cllr J Ali
Cllr S Allsopp
Cllr J Firmin
Cllr D Griffiths
Cllr N Hopkins
Cllr W Horley
Cllr N Watts
- Officers** Rob Core Clerk
Jake Mee Deputy Clerk and RFO
Matt Bradley Communications and Events Manager
Theresa Gordon Agenda Clerk
- Public** Four
- Public Session** No public questions
- 1146** **Apologies.**
Cllr J Milner-Barry
Cllr S Pajak
- 1147** **Declarations of Interest & Applications for Dispensation**
None
- 1148** **Payment Schedule – July 2020**
The RFO submitted the Payment Schedule for July 2020, a copy of which appears as Appendix A in the Minute Book.
RESOLVED that the Payment Schedule for July 2020, totalling £162,948.68 be approved.
- 1149** **Accounts – June 2020**
The RFO submitted the Accounts for the period to June 2020, a copy of which appears as Appendix B in the Minute Book.
RESOLVED that the June 2020 Accounts be approved.
- 1150** **Accounts – July 2020**
The RFO submitted the Accounts for the period to July 2020, a copy of which appears as Appendix C in the Minute Book.
RESOLVED that the July 2020 Accounts be approved.
- 1151** **Photocopier Renewal**
The RFO submitted a report including recommendations regarding the provision of photocopier services, a copy of which appears as Appendix D in the Minute Book.

2.5	Company 1	Company 2	Company 3
	Office Printer £1,536.49	Office Printer £1,629.30	Office Printer £1,639.90
	Depot Printer £1,145.91	Depot Printer £1,073.33	Depot Printer £934.98
	Total £2,682.40	Total £2,702.63	Total £2,574.88

3 Recommendations

- 3.1** To enter a three-year contract with Company 3 for printer provision at the Parish Office and Depot as per 2.5 based on the cheapest price, environmental policies and being a local based company.
- 3.2** If Company 3 is used, that the savings made over Company 1 are used to reinvest into planting of trees within the Parish to offset all Council paper use.

RESOLVED that recommendations 3.1 and 3.2 be approved.

1152 Bowling Green Fees

The Clerk submitted a report for consideration regarding subsidising the Bowling Green Club during the Covid-19 lockdown, a copy of which appears as Appendix E in the Minute Book.

3 Recommendation

- 3.1** The Parish Council have already committed to reducing the charges to the Bowls Club for 2020 by a 50% reduction. It is therefore for the parish council to decide if further support is required by further reductions.

Councillors considered the request and the Chair recommended that the club apply for a grant to support any further reductions.

RESOLVED that the Bowling Club apply for a Grant from the Parish Council.

1153 Vehicle Tracking

The RFO submitted a report including three quotes regarding the installation of vehicle tracking on the new fleet of Parish Vehicles, a copy of which appears as Appendix F in the Minute Book.

The RFO said that quotes had been sought from three companies based on the vehicle numbers shown in 2.4 of the report.

Company 1	Company 2	Company 3
Per vehicle monthly £9.92	Per vehicle monthly £9.45	Per vehicle monthly £7.99
All vehicles monthly £248.00	All vehicles monthly £236.25	All vehicles monthly £199.75
Total £2,856.96	Total £2,835.00	Total £2,397.00

3 Recommendations

- 3.1** That a contract is placed with company 3 for three years as per 2.4 of the report.

RESOLVED that recommendation 3.1 be approved.

1154 Assets Working Party

The Chair of the Assets Working Party said that there was nothing to report.

1155 Broadgreen Working Party

The Chair of the Broadgreen Working Party said that there was nothing to report.

1156 Grants Working Party

The Chair of the Grants Working Party said that an email had been sent to the Swindon family contact centre for more information which had since been received and sent to councillors and no objections had been received to date.

1157 Recruitment/Staffing Working Party

The Chair of the Recruitment/Staffing Working Party said that there was nothing to report.

1158 Services Working Party

The Chair of the Services Working Party said that there was nothing to report.

1159 Youth Working Party

The Chair of the Youth Working Party gave a verbal report.

Cllr Griffiths said that Lisa Randall the Youth Worker had returned to work and is working hard at establishing relationships with the local schools and is also reaching out to families living within the local Community.

NOTED

The meeting closed at 19:43pm

Signed.....

Date.....

Chair of the Council