

**SOUTH SWINDON PARISH COUNCIL**  
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

**FINANCE & STAFFING COMMITTEE**

Minutes of the meeting held on 23 July 2019 at 6:30 pm  
in the Lounge, Broadgreen Community Centre

- Present** Cllr C Watts (Chair)  
Cllr J Howarth (Vice-Chair)  
Cllr S Allsopp  
Cllr J Firmin  
Cllr D Griffiths  
Cllr W Horley  
Cllr N Watts
- Cllr P Herring (not Committee Member)  
Cllr S James (not Committee Member)  
Cllr L Kasmaty (not Committee Member)  
Cllr M Strinkovsky (not Committee Member)
- Officers** Rob Core (Parish Clerk)  
Jake Mee (Deputy Clerk)
- Public** Four
- Public Session** None
- 780** **Apologies**  
Cllr N Hopkins  
Cllr J Milner-Barry
- 781** **Not Present**  
Cllr J Ali  
Cllr S Pajak
- 782** **Declarations of Interest and Applications for Dispensation**  
None
- 783** **Payment Schedule – July 2019**  
The Deputy Clerk submitted the Payment Schedule for July 2019, a copy of which appears as Appendix A in the minute book.
- RESOLVED** that the Payment Schedule for July 2019 totalling £593,180.89 be approved.
- 784** **Accounts – June 2019**  
The Deputy Clerk submitted the Income and Expenditure, Balance Sheet and Bank Reconciliation for the period to June 2019, a copy of which appears as Appendix B in the Minute Book.
- The Deputy Clerk said that in future he planned to provide a summary report of the budget to draw attention to items such as overspends, underspends and any unusual items.
- RESOLVED** that the June 2019 Accounts be approved.

**785 Grant – Eastcott Community Organisation**

The Deputy Clerk submitted a grant application from the Eastcott Community Organisation a copy of which appears as Appendix C in the Minute Book.

Due to remaining budget the committee were not able to award the full grant requested.

Cllr M Strinkovsky and Cllr L Kasmaty arrived during this item.

**RESOLVED** to approve a grant of £815.00

**786 Grant – Bangladesh Association Swindon Area**

The Deputy Clerk submitted a grant application from the Swindon Area Bangladesh Association a copy of which appears as Appendix D in the Minute Book.

**RESOLVED** to defer to a future meeting the grant of £2,000 for more information to be provided, and a meeting with a local central councillor to be arranged regarding better funding opportunities.

**787 Grant – South Asian Performing Art Centre (SAPAC)**

The Deputy Clerk submitted a grant application from the South Asian Performing Art Centre a copy of which appears as Appendix E in the Minute Book.

**RESOLVED** to approve a grant of £1,000 for percussion and microphones.

**788 Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason – Staffing.

**789 Staffing**

The Deputy Clerk submitted a staff contract, a copy of which appears in the Confidential Minute Book.

The report detailed the use of a second Clerk on a casual basis. The Committee discussed the draft contract and suggested revisions to be made.

**RESOLVED** that the Deputy Clerk would amend the contract and submit at the next Full Council Meeting

The meeting closed at: 18.55pm

Signed.....

Date.....

Chair of the Council