

SOUTH SWINDON PARISH COUNCIL
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

FINANCE & STAFFING COMMITTEE

Minutes of the meeting held on 26 March 2019 at 6:30 pm
in the Lounge, Broadgreen Community Centre

Present Cllr C Watts (Chair)
Cllr J Howarth (Vice-Chair)
Cllr S Allsopp
Cllr J Firmin
Cllr N Hopkins
Cllr N Watts

Officers Rob Core (Clerk)
Jake Mee (Deputy Clerk)

Public Five

**Public
Session** None

561 **Apologies**
Cllr A Hawkins
Cllr J Milner-Barry

Not Present
Cllr J Ali
Cllr S Pajak

562 **Declarations of Interest and Applications for Dispensation**
None

563 **Grant 2018/19 – Mechanics Institute Trust**

The Deputy Clerk presented an email from Hannah Parry the Projects Manager at The Mechanics Institute Trust, a copy of which appears as Appendix A in the Minute Book.

The email detailed the unspent grant to be used for the Children's Fete 2019. Cllr Howarth stated that when the grant was claimed for last year the Councillors agreed to give slightly more than asked for as they had struggled to find sponsorship but with a proviso that it was to help them to maintain it year on year and if they cannot maintain it the money should come back to the Council and be reviewed again next year.

RESOLVED that the funds to be returned.

564 **Grant 2019/20 – Ipsum**

Standing Orders were suspended in order to receive a supporting presentation from Julie Mattinson, Director of Ipsum a copy of which appears as Appendix B in the Minute Book.

The application is to extend an unused kitchen into a studio for the users of Ipsum. Mental Health is the charities focus and the Council are invited along to see the work taking place. Cllr S. Allsopp enquired if the client base was in South Swindon which it is, Cllr N. Hopkins queried if it is expensive to run and if there would be opportunities to hire

the venue. Cllr C. Watts queried if Ipsum worked with Radio 105.5. Ipsum do have a 55-minute radio show on 105.5 with poetry, music etc.

Standing Orders were reinstated

RESOLVED to award the full amount of the grant £3253.00

565 Payment Schedule

The Deputy Clerk submitted the Payment Schedule for March 2019 a copy of which appears as Appendix C to these Minutes.

RESOLVED that the Payment Schedule for March 2019 totalling £47,737.34 be approved.

566 Accounts – February 2019

The Deputy Clerk submitted for information a copy of the Income and Expenditure, Balance Sheet and Bank Reconciliation for the period to February 2019 a copy of which appear as Appendix D in the Minute Book.

567 CIL Report 2018-19

The Deputy Clerk submitted a report detailing the CIL receipts and expenditure to date a copy of which appears as Appendix E to these Minutes.

NOTED

568 Transferring Asset Valuations

The Deputy Clerk gave a verbal report detailing the historic building valuations of transferring assets and that these were over nineteen years old.

The Deputy Clerk suggested the Parish Council use the budget heading of Building Maintenance at Queens Park and Town Gardens to cover the cost of new property valuations at a cost of £3,900.

Cllr S Allsopp enquired whether a policy should be implemented for regular review.

The Deputy Clerk advised he would draft a Revaluation Strategy to be brought forward to a future meeting.

RESOLVED

- a) to carry out the property valuations at Queens Park, Town Gardens, Broadgreen Community Centre and Victoria Road Toilets
- b) to utilise the Buildings Maintenance budgets to fund these works.

569 Youth Worker

A verbal report was given by Cllr C Watts regarding creating a working group to establish how best to create a role for a youth worker.

It was decided in the budget to take on a youth worker and it was noted that North Swindon Parish had taken on a youth worker quite successfully but as South Swindon Parish Council had so many community centres which were run and act differently

It was proposed to create a working group to look at best practice and also what other Parishes were doing. The Council would need to come up with an all-encompassing specification for the role.

RESOLVED

- a) that a Youth Worker Working Party be set up to look at the role of the Youth Worker;

- b) that the Youth Worker Working Party reports to Finance & Staffing Committee;
- c) that the members of the Youth Worker Working Party be Cllrs C. Watts, N. Hopkins and J. Howarth;
- d) that the Terms of Reference for the Youth Worker Working Party be agreed at the next meeting of the Council.

570 Admission of Public and Press

RESOLVED that in accordance with Standing Order 3 (d) that in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded and they be instructed to withdraw; the reason being Staffing.

571 TUPE Transfer of Staff

The Deputy Clerk gave an update regarding the retirement of one transferring member of staff.

The meeting closed at 7:00pm

Signed.....
Date.....
Chair of the Council