

**SOUTH SWINDON PARISH COUNCIL**  
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

**COUNCIL MEETING**

Minutes of the meeting held on 16 October 2018 at 6.30pm  
in Lounge, Broadgreen Community Centre

**Present** Cllr C Watts (Chair)  
Cllr J Howarth (Vice-Chair)  
Cllr S Allsopp  
Cllr N Burns-Howell  
Cllr J Firmin  
Cllr M Gladman  
Cllr A Hawkins  
Cllr P Herring  
Cllr N Hopkins  
Cllr J Miah  
Cllr M J Miah  
Cllr J Milner-Barry  
Cllr D Pajak  
Cllr S Pajak  
Cllr T Philpot  
Cllr T Robson  
Cllr I Shaikh  
Cllr J Short  
Cllr B Thompson  
Cllr N Watts

**Officers** Joyce Holman (Parish Clerk)  
Jake Mee (Deputy Parish Clerk)

**Public** Six

**Public Session** Ms Ford referred to the Minutes of the Full Council meeting on 11 September 2018 and said that the funding for GWR Park was a grant and not Section 106 funding. The Chair confirmed that the minutes would be changed.

Ms Ford spoke about the future maintenance of the flower borders at GWR Park and the Chair asked her to speak to the Clerk about this outside of the meeting.

Mr Finch asked if there was any progress with the opening of the toilets during the winter months at Town Gardens and Queens Park. The Clerk stated that StreetSmart had agreed for their staff to open and close the toilets during work hours. More details would be reported to the next Leisure & Amenities Committee Meeting.

Mr Finch referred to the World War 1 banners which were going to be put up in Queens Park which he considered would be in breach of the park's by-laws. Cllr Pajak disputed that this would be the case and that the banners would be a poignant reminder of the local people that served in the war.

Mrs Freegard said that one of the road planters had bricks missing and the Chair confirmed that the Parish staff would report it. She also asked about the refurbishment of Broadgreen Play Area and the Clerk confirmed that the order had been placed and the

Projects Officer was just waiting for a start date from the contractor.

**295 Apologies**

Cllr J Ali  
Cllr M Dickinson  
Cllr P Dixon

**296 Declaration of Interest & Applications for Dispensation**

None

**297 Wiltshire & Swindon Credit Union**

Standing Orders were suspended to allow Ms Fiona Cox from Wiltshire & Swindon Credit Union to make a presentation.

The presentation is attached as Appendix A to these Minutes.

Cllr Burns-Howell asked some technical questions about the probity of the Credit Union. The Chair stopped the questioning, as Ms Cox had not been invited to answer technical questions and asked him to put them in writing. He also pointed out that the Parish Council were not being asked to make any financial contribution to the Credit Union and the assistance being put forward were practical in terms of providing the use of the small office at Broadgreen Community Centre.

Councillors asked additional questions about the work of the Credit Union.

Standing Orders were reinstated.

Cllr Herring had submitted a written resolution which was included in the agenda and spoke in favour of the resolution.

**RESOLVED**

- a) that the Parish Council supports Wiltshire & Swindon Credit Union (WASCU) in order to promote the financial wellbeing of the residents of the Parish;
- b) that the Parish Council will assist in promoting the activities of WASCU within the parish;
- c) that the Parish Council will facilitate and encourage the creation of additional collection/ customer service points in the parish;
- d) that the Parish Council will provide space within the community centres operated by them from which WASCU can operate collection/ customer service points.

**298 Minutes of the Previous Meeting**

The Chair confirmed that the minutes would be amended in respect of the funding for GWR Park.

**RESOLVED** that with the amendment above the minutes of the Parish Council Meeting on 11 September 2018 be approved as a correct record.

**299 Planning & Environment Committee**

**RESOLVED** that the minutes of the Planning & Environment Committee held on 25 September 2018 be confirmed and adopted.

**300 Finance & Staffing Committee**

**RESOLVED** that the minutes of the Finance & Staffing Committee held on 25 September 2018 be confirmed and adopted.

**301 Leisure & Amenities Committee**

**RESOLVED** that the Leisure & Amenities Committee held on 9 October 2018 be confirmed and adopted.

**302 Planning & Environment Committee**

**RESOLVED** that the minutes of the Planning & Environment Committee held on 9 October 2018 be confirmed and adopted.

**303 Information from Borough Councillors**

There were no reports from Borough Councillors.

**304 Parish Council Representatives' Reports**

There were no reports.

**305 Chair's Report**

The Chair referred to the Swindon Borough Council consultation on their Waste & Recycling Strategy which had a closing date for responses of 19 October 2018. The Parish Council had not been formally approached to respond to the consultation, but the Chair said that he felt that it was important for the Parish Council to make representation. He also encouraged individual Councillors to respond.

Cllr Milner-Barry had put together a draft response, which would be circulated to Councillors and agreed and then the Clerk would make the response. This would then be approved retrospectively at the next Full Council Meeting.

**306 Neighbourhood Plan Working Party (Min.231 – 11.09.18)**

The Neighbourhood Plan Working Party submitted a report a copy of which appears as Appendix B in the Minute Book.

Cllr Firmin stated that the recommendations in the report were too positive and he was not convinced that a Neighbourhood Plan was the right solution for the Parish Council and that they should be concentrating on influencing the SHELAA and the Local Plan.

Cllr Allsopp said that the Neighbourhood Plan could not be solely driven by the Parish Council and that local groups, organisations and the general public had to be involved. Cllr Hopkins proposed an amendment to the recommendations within the report. Councillors agreed that a request for volunteers should be included in the next Newsletter.

**RESOLVED**

- a) that the report of the Neighbourhood Plan Working Party be noted;
- b) that consideration be given to asking the public if they are interested in assisting with the Neighbourhood Plan.

**307 Election Expenses (Min.234 – 11.09.18)**

The Clerk submitted an email dated 19 September 2018 from Swindon Borough Council a copy of which appears as Appendix C in the Minute Book.

Cllr Firmin requested more information including itemising the buildings used, the cost of hiring them and a breakdown of the staff costs.

The Clerk was asked to find out this information for a future meeting.

**308 World War 1 Working Party (Min.232 – 11.09.18)**

The World War 1 Working Party submitted a report a copy of which appears as Appendix D in the Minute Book.

The report provided more details of the progress of the working party including the war memorial, photographs at Queens Park, plaque at Town Gardens and Coate underpass. The Clerk stated that a quotation for Coate Water had not been received and that this project would have to wait until the Spring when the walls of the underpass would be dry.

Cllr Allsopp thanked the WW1 Working Party for their work on the projects.

**RESOLVED**

- a) that Financial Regulations 11 a ii) would apply for specialist services and the quotation to a maximum figure of £16,115 be approved and the cost be met from the WW1 Fund and the remainder from General Balances;
- b) that the other items of expenditure detailed in paragraphs 2.1, 2.2 and 2.4 be approved and the cost be met from General Balances;
- c) that the remainder of the report be noted.

**309 Employment Support Consultation**

The Clerk submitted an email dated 18 September 2018 from the County Secretary, Wiltshire Association of Local Councils a copy of which appears as Appendix E in the Minute Book.

The email explained that WALC were receiving more requests for HR advice and they wanted to gauge whether Parish and Town Councils would be prepared to pay an increased subscription to enable them to employ a company to give specialist advice.

**RESOLVED** that the Parish Council support an additional subscription to provide specialist HR advice.

(Cllr Hawkins left the meeting at the end of this item)

**310 Admission of Public and Press**

**RESOLVED** that in accordance with Standing Order 3d) that in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded and they be instructed to withdraw; the reason being Commercially Sensitive.

**311 Broadgreen Community Centres (Min.34 – 15.05.18)**

The Clerk circulated a report regarding the future of Broadgreen Community Centre. The Parish Council currently held a licence to occupy the building which would expire at the end of June 2019.

There was some discussion about whether to take a lease for the Broadgreen

Community Centre or whether to include the whole site including the building occupied by Swindon Borough Council, the car park and the play area.

**RESOLVED** that the Parish Council request a 99 year lease from Swindon Borough Council for the whole site.

The meeting closed at 8.05 pm

Signed.....  
Date.....  
Chair of the Council