

SOUTH SWINDON PARISH COUNCIL
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

FINANCE & STAFFING COMMITTEE

Minutes of the meeting held on 24 April 2018 at 8.00pm
in the Lounge, Broadgreen Community Centre

Present Cllr C Watts (Chair)
Cllr J Howarth (Vice-Chair)
Cllr S Allsopp
Cllr M Dickinson
Cllr J Firmin
Cllr N Hopkins
Cllr S Pajak
Cllr T Philpot
Cllr I Shaikh
Cllr J Short

Officers Andrea Durn (Transition Clerk)

Public 1 plus 1 member of the Press plus 2 representatives from Mechanics Institute Trust

Public Session A query was raised about the cover for the work carried out by the Environment Officer.
Response: Swindon Borough Council were covering works.

D Rose and H Parry from the Mechanics Institute Trust presented their reasons for their grant applications to improve the Great Western Rail Park with a Children's Fete event and refurbishment and change in use of the old toilet block and Bakers Arms public house. They answered questions raised by councillors on funding, sustainability, and on building surveys.

554 **Apologies**
Cllr B Thompson

555 **Declaration of Interest & Applications for Dispensation**
None declared.

556 **Payment Schedule – April 2018**
The Clerk submitted the Payment Schedule for April 2018 a copy of which appears as Appendix A to these Minutes.

RESOLVED that the Payment Schedule for April 2018 be approved.

557 **Accounts – March 2018**
The Clerk submitted for information a copy of the Income and Expenditure, Balance Sheet, and Bank Reconciliation for the period to 31st March 2018, a copy of which appears as Appendix B in the Minute Book.

RESOLVED that a report of the reserves and scheduled projects be brought to the next meeting.

RESOLVED to accept the accounts.

558 Draft Accounts - 2017/18

The draft accounts were circulated. It was explained that they were to be audited by the Auditor in May 2018. The formatting was explained as it was due to the software used. There were no questions.

RESOLVED to accept the draft accounts.

559 Grant Payments 2017/18

The list of community grant payments made in 2017/18 was reviewed. It was noted that there was an underspend of £32k.

RESOLVED to carry forward the underspend into 2018/19 to be added to the community grant budget.

RESOLVED to ask for feedback from applicants on the outcome of the grant awarded to be put on the Council website, and to ask the media to promote.

560 Grant Applications

The grant schedule showing the applications from local groups and organisations was previously circulated, a copy of which appear as Appendix C in the Minute Book. Each Grant Application was considered separately.

RESOLVED

- a) that a grant of £1,000 be made to The Rotary Club, Swindon Old Town;
- b) that a grant of £1,767 be made to Swindon Armed Forces Day;
- c) that a grant of £2,000 be made to Swindon City of Sanctuary;
- d) that a grant of £9,605 be made to Mechanics Institution Trust;
- e) that a grant of £2,000 be made to New Mechanics Institution Preservation Trust;
- f) that a grant of £5,000 be made to New Mechanics Institution Preservation Trust.

561 Security at Town Gardens

There had been an issue with the locking of the Town Gardens. Swindon Borough Council had reviewed its procedures. Queries were raised on whether the transfer budgets include security and the insurance implications. These issues would be included in the review of the detail of the transfer.

562 Admission of Public and Press

RESOLVED that in accordance with Standing Order 3d) that in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded, and they be instructed to withdraw; the reason being Staffing Matters.

563 Staffing

A confidential report on staffing issues was reviewed.

RESOLVED: That the action plan and timescale be reviewed

The meeting closed at 9.02pm

Signed.....
Date.....
Chair of the Council