

SOUTH SWINDON PARISH COUNCIL
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

COUNCIL MEETING

Minutes of the meeting held on 17 April 2018 at 6.30 pm
in Lounge, Broadgreen Community Centre

- Present** Cllr C Watts (Chair)
Cllr J Howarth (Vice Chair)
Cllr J Ali
Cllr S Allsopp
Cllr N Burns-Howell
Cllr P Dixon
Cllr J Firmin
Cllr M Gladman
Cllr J Miah
Cllr J Milner-Barry
Cllr S Pajak
Cllr T Robson
Cllr I Shaikh
Cllr J Short
Cllr B Thompson
Cllr N Watts
- Officers** Andrea Durn (Transition Parish Clerk)
- Public** Seven plus one member of the Press
- Public Session** Members of the public raised the following issues:
- Amendments to the Minutes of the Council meeting dated 20th March 2018:
 - Paragraph 3 should read Friends of Radnor Street Cemetery
 - Paragraph 4 should read Carfax Medical Centre not Manchester Road
 - Upham Road – concerns were raised about the lack of information and communication on the works commencing on 16th June 2018 until the end of the school summer holidays. Information requested:
 - where work is to be carried out and what areas will be closed to the public
 - arrangements for parking
 - arrangements for the vulnerable and their carers
 - public meeting arrangements
 - bus service provision and a request that buses could stop in Drove Road
 - who will be carrying out the works
 - access to properties and arrangements for alternative access
 - details of the contract specification
- It was requested that the Parish Council asks for a written response from Swindon Borough Council on what is happening with a timetable for works plus feedback on the queries raised. The response to be communicated back to the public.
- Newsletter – non-deliveries reported in Eastcott and the railway village area. The Clerk explained the delivery methods and asked for further details so she could contact the Link magazine to arrange deliveries.
 - Woodland Trust have free trees for communities for the GWR Park

- Swindon Borough Council grants and payments – there was a request for a schedule update on expected grants and S106/CIL monies from Swindon BC. The Clerk and Finance Officer to liaise with Cllr Allsopp and to arrange a meeting with Swindon BC.
- Great Western Rail Park – a request to check whether earmarked monies for benches are to be transferred
- Play Areas – request for the resurfacing of play areas plus a budget report to be included on the next Leisure and Amenities Committee meeting

Cllr J Ali joined the meetings

- Noticeboards – request for a list to be compiled of all the noticeboards location and owners plus whether they could be utilised by the Parish Council.
- Grass cutting has started after the wet weather, reported that the staff are doing a good job. It was explained that there is a 3-week cutting cycle.
- Bee Friendly – a request for Bee Friendly working schedules in the future
- Queens Park Gorilla – the sculpture had been vandalised. A specialist was quoting for repairs, a request raised for an update on progress. Query on whether there was to be an event when works completed.

531 Apologies

Cllr M Dickinson
Cllr A Hawkins
Cllr D Pajak

Borough Cllrs Shaw and Ellis

Not Present

Cllr N Hopkins
Cllr J Miah
Cllr T Philpot

532 Declaration of Interest & Applications for Dispensation

None declared.

533 WW1 Commemoration

Standing Orders were suspended to allow Isobel Thompson from the Royal British Legion to make a presentation.

The presentation was on the events planned for 2018 to commemorate the WW1 centenary. The list was being updated as further events are confirmed. She asked if anyone knows of a former or current force personnel are in need of support to inform the Royal British Legion.

Thanks was given by the Chair.

Standing Orders were reinstated.

534 Minutes of the previous meetings

Amendments proposed: p.152 Public session – paragraph 3 should read Friends of Radnor Street Cemetery; and paragraph 4 should read Carfax Medical Centre not Manchester Road.

RESOLVED that the minutes, amended as above, of the Parish Council Meeting on 20 March 2018 be approved as a correct record.

535 Finance and Staffing Committee

RESOLVED that the minutes of the Finance and Staffing Committee held on 20 March 2018 be confirmed and adopted.

536 Information from Borough Councillors

There were no reports from Councillors.

537 Parish Council Representatives' Report

There were no reports from Councillors.

538 Chair's Report

The Chair reported the following:

- the Environment Officer is on sick leave. The Council wishes him a speedy complete recovery.
- The Chair and the Clerk will be attending meetings on the forthcoming General Data Protection Regulations.

539 Broadgreen Street Food Festival - 16th June 2018

The Broadgreen Community Centre Manager gave a presentation and a progress update on the Street Food Festival. This will be held on 16th June 2018 around the community centre. It will have stalls providing street food from around the world with an emphasis on local businesses, charity and retail stalls, a stage for music during the day, and a bar. Roads around the centre will be closed with marshals to help direct people. There is close partnership working with Swindon Borough Council, the Police, and volunteers. Publicity will be launched in May 2018. It will be a great opportunity to get together and have a fun day out.

The Chair gave thanks for the huge amount of work that is being done to make this a success.

540 To agree the setting up of Working Groups:

a) **Review Policies – Standing Orders**

The new NALC model for Standing Orders had been circulated. The Council declined setting up a working group and asked the Clerk to review the new NALC model and circulate the draft Standing Orders highlighting areas for decision by councillors. The Chair asked for any queries and/or suggestions to be sent to the Clerk.

b) **Staffing**

It was agreed the following members to be in the Staffing Working Group: Cllrs Hopkins, Howarth, C Watts, Burns-Howell.

541 To agree a response to the consultation on unauthorised developments and encampments

The consultation had been circulated and was discussed. Concern was raised on the impact of extra powers on travellers and the possibility of exacerbating problems with communities. The Chair asked for comments to be sent to the Clerk. It was requested that this item be included on the Planning and Environment Committee.

542 To receive an update on the Community Safety Forum

The Chair explained the Forum was a two-way process and that councillors should send any issues to him to report at the next meeting (date to be confirmed).

543 New Councillors

The details of the election had been circulated. These were noted. Queries were raised on the breakdown of the cost of the election, the impact of the photo identification pilot, the costs to an all out election, and previous costs.

RESOLVED

- a) that more information be obtained from Swindon Borough Council being the cost of the Parish Council elections in May 2017;
- b) a breakdown of the costs for the 2018 by-election;
- c) the estimated cost of the 2019 Parish Council election.

544 Asset Transfer

A response had been received from the solicitor. The Chair asked for any queries or comments to be sent to the Clerk as soon as possible. The Chair asked if Angel Ridge could be suspended from the transfer until the issues have been resolved.

RESOLVED that the transfer of the play area at Angel Ridge be removed from the transfer process.

545 Admission of Public and Press

RESOLVED that in accordance with Standing Order 3d) that in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded and they be instructed to withdraw; the reason being Future Staffing.

546 Grounds Maintenance Contract

An update was given on the progress. Swindon Borough Council are working on the legal and HR processes before sign off. An update would be given to the Staffing Committee.

The meeting closed at 8.04pm

Signed.....
Date.....
Chair of the Council