

SOUTH SWINDON PARISH COUNCIL
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

COUNCIL MEETING

Minutes of the meeting held on 20 February 2018 at 6.30 pm
in Lounge, Broadgreen Community Centre

Present Cllr C Watts (Chair)
Cllr J Ali
Cllr S Allsopp
Cllr N Burns-Howell
Cllr P Dixon
Cllr M Gladman
Cllr N Hopkins
Cllr J Miah
Cllr M J Miah
Cllr D Pajak
Cllr S Pajak
Cllr T Philpot
Cllr T Robson
Cllr J Short
Cllr B Thompson
Cllr N Watts

Officers Joyce Holman (Parish Clerk)

Public Nine

Public Session Mrs Freeguard thanked the Environment Officer for the work that he had done in tidying up the Broadgreen area.

Mr Townsend thanked Cllr Allsopp for meeting him at the Lawns to look at the issues in the park. He also reported problems with street lights in Thurlestone Road and Ward Councillors said that they would take this up with Swindon Borough Council.

450 **Apologies**

Cllr J Howarth (Vice-Chair)
Cllr M Dickinson
Cllr J Firmin
Cllr A Hawkins
Cllr J Milner-Barry
Cllr I Shaikh
Cllr D Wood

451 **Declaration of Interest & Applications for Dispensation**

None.

452 **Switch on to Swindon**

The Chair suspended Standing Orders to allow Mr Gavin Calthrop, Head of Place Marketing at Switch on to Swindon to give a presentation.

Mr Calthrop showed a film about the work of Switch on to Swindon and then answered questions. Switch on to Swindon was set up a year ago to promote what was good about Swindon and to encourage more business to the town.

A total of 550 ambassadors had been recruited, mainly from businesses in Swindon to promote the benefits of working in Swindon.

He suggested that the Parish Council become an Ambassador through the Clerk, who would then be able to circulate literature to Councillors. The Chair said that this would be considered at the next Full Council meeting.

Mr Calthrop confirmed that Switch on to Swindon had been funded by Swindon Borough Council for the first year, but it would now be self-funded through the businesses that were ambassadors.

Standing Orders were reinstated.

452 Minutes of the previous meetings

RESOLVED that the minutes of the Parish Council Meeting on 16 January 2018 be approved as a correct record.

453 Planning & Environment Committee

RESOLVED that the minutes of the Planning & Environment Committee held on 23 January 2018 be confirmed and adopted.

454 Planning & Environment Committee

RESOLVED that the minutes of the Planning & Environment Committee held on 6 February 2018 be confirmed and adopted.

455 Leisure & Amenities Committee

RESOLVED that the minutes of the Leisure & Amenities Committee held on 6 February 2018 be confirmed and adopted.

456 Planning & Environment Committee

RESOLVED that the minutes of the Planning & Environment Committee held on 13 February 2018 be confirmed and adopted.

457 Information from Borough Councillors

There were no reports from Councillors.

458 Parish Council Representatives' Report

There were no report reports from Councillors.

459 Chair's Report

The Chair informed Councillors that the children's author and illustrator Nick Sherratt would be in Swindon in early April 2018 and that the Parish Council and Old Town Library were going to stage a competition for children with the prize being a signed copy of one of his books. The Chair would select the winner and the prize would be presented by Nick Sherratt at Old Town Library on 9 April 2018.

The Chair reported that as Chair of the Parish Council he could select a charity to support during the year and rather belatedly he had decided to support Brighter Futures for his first year as Chair. He stated that he would be donating his allowance to the charity and other Councillors said that they would like to do the same. The Clerk explained that the allowance had to be paid to Councillors and it would be for them to

decide if they wished to give the money to charity.

The Chair asked the Clerk to invite a representative from Brighter Futures to the next Full Council Meeting.

460 Calendar of Meetings 2018/19 (Min.387 – 15.02.18)

The Chair stated that as the Vice-Chair was not present at the meeting, this item would be deferred to the next meeting.

461 Community Safety Forum (Min.185 – 19.09.17)

The Chair circulated a copy of the meeting of the Community Safety Forum held on 16 January 2018 and a copy of his notes a copy of which appear as Appendix A in the Minute book.

The Chair went through the key issues discussed at the meeting. The Chair also referred to the Community Safety Volunteers which the Parish Council had been asked to assist with finding new volunteers. Cllr Allsopp said that he would speak to the person that had been organising this and report back.

Cllr Robson asked whether the Chair could find out at the next meeting whether all calls to 101 were recorded in the Police statistics and he had reason to believe that was not the case.

462 Neighbouring Planning (Min.235 – 17.10.17)

The Chair stated that this had been deferred to the new year from the Full Council Meeting in October, which followed a presentation made by Cllr Steve Harcourt, Chair of Wroughton Parish Council.

Cllr Dixon proposed that a Working Party was set up to look at the feasibility of drawing up a Neighbourhood Plan in terms of time and costs. It also needed to look at the recent decisions made in Wroughton where the Neighbourhood Plan had carried no weight because Swindon Borough Council were unable to demonstrate a 5-year housing supply.

RESOLVED

- a) that a Neighbourhood Plan Working Party be set up to look into the feasibility of the Parish Council producing a Neighbourhood Plan;
- b) that the Neighbourhood Plan Working Party reports to Full Council;
- c) that the members of the Neighbourhood Plan Working Party be Cllrs Burns-Howell, Dixon, Milner-Barry, S Pajak, C Watts;
- d) that the Terms of Reference for the Neighbourhood Plan Working Party be agreed at the next meeting of the Council.

463 New Leases for Community Assets

The Clerk reported that there were a couple of issues to resolve with the draft leases for the play areas and it looked likely that Swindon Borough Council would agree to the small changes. A sample lease would then need to be checked by the Parish Council's solicitor before entering into the 99 year agreement. The Clerk said that she would continue to chase Swindon Borough Council in order to get the first lease agreed at the next Full Council Meeting.

464 World War 1 Commemoration

The Chair asked Councillors to consider how the commemoration of the centenary of the end of World War 1 in November should be marked by the Parish Council. He suggested that this could be in the form of a garden or a piece of artwork or an event.

Councillors put forward some ideas and it was agreed that the Royal British Legion

should be contacted to see what they had already planned. The Clerk was asked to look at a possible budget which could be agreed by the Finance & Staffing Committee.

465 Admission of Public and Press

RESOLVED that in accordance with Standing Order 3d) that in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded and they be instructed to withdraw; the reason being Staffing Matters.

466 Shaftesbury Lake

The Clerk submitted a report about improvement works to Shaftesbury Lake that included a new tarmac path, work to the side of the lake and the installation of new fishing platforms.

Cllr Allsopp asked if some information boards could be produced with the assistance of Wiltshire Wildlife Trust.

RESOLVED

- a) that following further confirmation on the build details that the quotation from Mick Hollick & Sons to create a new tarmac path be accepted;
- b) that following a revised quotation to clear the west side of the lake being obtained that Cre8tive be awarded the work;
- c) that the work to the bank and installation of new fishing platforms be awarded to Cotswold Estates and Gardens Ltd including 6 platforms, 1 disabled platform and a children's boardwalk area;
- d) that the total spend be limited to £70K and the cost be met from the Open Spaces Fund.

467 Staffing Matters

The Clerk reported that the new Clerk was due to start work the following Monday.

The meeting closed at 8.05pm

Signed.....
Date.....
Chair of the Council