

SOUTH SWINDON PARISH COUNCIL
(CENTRAL SWINDON SOUTH PARISH COUNCIL)

COUNCIL MEETING

Minutes of the meeting held on 17 October 2017 at 6.30pm
in Lounge, Broadgreen Community Centre

Present Cllr J Howarth (Vice-Chair)
Cllr J Ali
Cllr N Burns-Howell
Cllr P Dixon
Cllr J Firmin
Cllr M Gladman
Cllr N Hopkins
Cllr J Miah
Cllr M J Miah
Cllr J Milner-Barry
Cllr D Pajak
Cllr S Pajak
Cllr T Philpot
Cllr T Robson
Cllr I Shaikh
Cllr J Short
Cllr B Thompson
Cllr D Wood

Officers Joyce Holman (Parish Clerk)
Rob Core (Service Manager, Swindon Borough Council)
Rachel Ind (Service Manager, Swindon Borough Council)

Cllr J Howarth (Vice-Chair) in the Chair

Public Ten

Public Session Mrs Brownlee asked if the website could indicate the Ward which Councillors represent. The Vice-Chair agreed and asked the Clerk to arrange for this to be done.

Ms Ford said about the weeds in Reading Street and Oxford Street and Mr Core from Swindon Borough Council was able to confirm that the work would be completed the following week.

Mr Smith referred to the problems with the river Fleet which runs at the rear of the properties in Newburn Crescent and adjacent to the Westcott/ Newburn Crescent allotment site. Mr Williams stated that the allotment site was in a terrible state, looked like a jungle and were attracting foxes. The Vice-Chair confirmed that the Parish Council were working on this and speaking to the Environment Agency.

222

Apologies

Cllr C Watts (Chair)
Cllr S Allsopp
Cllr M Dickinson
Cllr A Hawkins
Cllr N Watts

223 Declaration of Interest & Applications for Dispensation

None.

224 Minutes of the previous meetings

RESOLVED that the minutes of the Parish Council Meeting on 19 September 2017 be approved as a correct record.

225 Finance & Staffing Committee

RESOLVED that the minutes of the Finance & Staffing Committee held on 26 September 2017 be confirmed and adopted.

226 Planning & Environment Committee

RESOLVED that the minutes of the Planning & Environment Committee held on 26 September 2017 be confirmed and adopted.

227 Leisure & Amenities Committee

Cllr Burns-Howell pointed out the 2 Councillors were recorded as arriving at the meeting twice in the minutes.

RESOLVED that with the amendment above the minutes of the Leisure & Amenities Committee held on 3 October 2017 be confirmed and adopted.

(Cllr M J Miah arrived during this item)

228 Information from Borough Councillors

Cllr S Pajak referred to the Planning Committee Meeting at Swindon Borough Council on 10 October 2017, where several Planning Application for the parish were considered including Aspen House, Market Hall and Croft Road. The Parish Council provided representation for every Planning Application considered and they were all granted, despite the opposition of the Parish Council.

229 Parish Council Representatives' Report

There were no report reports from Councillors.

230 Chair's Report

The Vice-Chair reported that the Chair would be attending the Remembrance Day Service and would be laying a wreath on behalf of the Parish Council.

The Vice-Chair referred to Code of Conduct training and asked the Clerk to arrange a training session at Broadgreen Community Centre for those Councillors that had not attending the training.

A Christmas Fayre was being held at Broadgreen Community Centre and the Chair had suggested that the Parish Council have stall at the event. Councillors were asked to come up with suggestions of what the Parish Council could sell at the stall.

231 Grounds Maintenance and Cleansing Contract with Swindon Borough Council

Mr Rob Core and Ms Rachel Ind, Service Manager for StreetSmart Services from Swindon Borough Council attended the meeting to answer questions about the StreetSmart Contract.

The questions from Councillors concerned fly-tipping and the work of the Environcrime Team, the changes to the method of reporting issues which was being introduced by

Swindon Borough Council, code of practice and the delivery of the service including providing information about work schedules and frequency of work. The Parish Council wanted the information in order to provide a better service to the public. There was also some discussion about educating the public about fly-tipping to improve the situation, rather than just reacting to the problem.

Councillors also asked whether it would be possible to have access to the Members Hotline at Swindon Borough Council and the Clerk was asked to make this inquiry.

(Cllr P Dixon & Cllr J Miah arrived during this item)

232 Budget 2018/19

The Clerk submitted a report a copy of which appears as Appendix A in the Minute Book.

The report set out a budget process to be followed in terms of meetings. The Vice-Chair suggested that the draft budget could be considered at the Finance and Staffing Committee, rather than holding a separate meeting.

RESOLVED that with the change to state that the draft budget be considered at the November Finance & Staffing Committee, the budget process contained in Appendix A be approved.

233 Change of Name and Logo of Parish Council (Min.118 – 18.07.17)

The Vice-Chair reported that the request for a change of name was refused by Swindon Borough Council at their meeting on 28 September 2017. Councillors agreed that they would continue to use the name South Swindon Parish Council as this was the name being used by the public. The Clerk stated that the name Central Swindon South Parish Council would still have to be used by the Parish Council on all documents and correspondence for legal reasons. The Clerk also said that she had contacted NALC through WALC for further advice on what action the Parish Council can take and would report back.

The Clerk submitted designs for a logo produced by the professional graphic designer for Councillors to consider a copy which appears as Appendix B to these Minutes.

RESOLVED that the marked logo shown in Appendix B be approved.

234 Swindon Borough Council Consultation Policy

The Clerk submitted an email dated 12 September 2017 from the Research Lead at Swindon Borough Council a copy of which appears as Appendix C in the Minute Book.

The email contained a copy of the Swindon Borough Council's Consultation Policy 2017 which was being circulated for the Parish Council to review and comment.

Councillors were asked to pass their comments to the Clerk by 27 October 2017 in order that a response could be made.

235 Neighbourhood Planning (Min.134 – 25.07.17)

The Vice-Chair referred to the presentation about Neighbourhood Plans that was made by Cllr Steve Harcourt, Chair of Wroughton Parish Council to the Planning & Environment Committee on 25 July 2017 and asked for Members instructions on whether the Parish Council should start the process.

There was some discussion about the merits of a Neighbourhood Plan and the weight that they were given especially in the light of recent Planning Permissions that had been granted in Wroughton by the Secretary of State where a Neighbourhood Plan was in

place, but there was a lack of a 5 year supply of housing by Swindon Borough Council.

RESOLVED that the Parish Council defers a decision on producing a Neighbourhood Plan for a few months to see if changes are made by the Government and revisit the subject early in the New Year.

236 Admission of Public and Press

RESOLVED that in accordance with Standing Order 3d) that in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded and they be instructed to withdraw; the reason being Commercially Sensitive.

237 Future use of Buildings

The Clerk reported that the Parish Council had been approached about the future of a building in the parish. There was no commitment to be made, the approach only required an expression of interest to open discussions in the future.

RESOLVED that the Parish Council makes a response to the request that they wish to express an interest in the future use of the building within the parish.

The meeting closed at 7.54pm

Signed.....
Date.....
Chair of the Council