

**WILTSHIRE ASSOCIATION OF LOCAL COUNCILS**

**SWINDON AREA COMMITTEE**

To Central Swindon South Parish Council

Swindon Area Committee  
C/o Haydon Wick Parish Council  
The Council Offices  
Thames Avenue  
Haydon Wick  
Swindon  
SN25 1QQ

31<sup>st</sup> May 2019

Firstly, my apologies in the delay in sending out the subscription letters for the Swindon Area Committee (19/20) membership.

We have now had a chance to meet with Swindon Borough Council and made arrangements for the Committee meetings to be held more centrally in the Civic Offices, Swindon Borough Council going forward.

The Committee will now have an input to the items discussed at the Clerks & Chairs meeting were representatives will be there to represent. There will also be a chance for members to meet with the appropriate Borough Officers.

The next meetings will be held on the 18<sup>th</sup> July and 17<sup>th</sup> October 2019, the agendas for these meetings are sent 2 weeks prior to the meeting date. An email will be circulated prior to the agenda being sent out to ask members to suggest any agenda items.

May I also take this opportunity to ask you for the contact details for the Clerk, Council and its nominated members so that I can update the contact list.

	Name	Email Address	Phone Number (Optional)
Clerk & Council			
Representative 1			
Representative 2			
Representative 3			

As the subscription for the year 2019/2020 is now due. Please make the payment of the amount shown below either by BACS or by cheque sent to the above address for the attention of the Secretary.

**Subscription amount due .....£ 405.00**