

PAYMENTS SCHEDULE: February 2020**Bank Transfer**

Date Paid	Payee	Service	Net	VAT	Subtotal	Total	
13.02.20	Advance Imaging Systems	Copier Charges Jan '20	65.46	13.09	78.55		
		Copier Rental Jan '20	48.00	9.60	57.60	136.15	
31.01.20	Armstrong, Emma	Travel Expenses	16.00	-	-	16.00	
28.01.20	Back Care Solutions	Access to Work Office Furniture	951.00	190.20	-	1,141.20	
13.02.20	Battaglia R	Portable PAT testing - Parish Offices	114.05	-	-	114.05	
13.02.20	Bath Land Management	Project Management 18.11.19-09.02.20	5,250.00	-	-	5,250.00	
13.02.20	Betterclean Services	Parish Cleaning Services Jan '20	599.93	119.99	719.92		
		Broadgreen Cleaning Services Jan '20	386.71	77.34	464.05	1,183.97	
13.02.20	Buildbase	Maintenance Materials QP	57.50	11.50	69.00		
		Maintenance Materials QP	119.07	23.81	142.88	211.88	
	Buildbase	Maintenance Materials wichelstow play area	42.75	8.55	51.30		
		Maintenance Materials parish office	26.50	5.30	31.80		
		Maintenance Materials shrivenham rd allotments	37.56	7.51	45.07	128.17	
13.02.20	By The Book	Payroll Processing Jan '20	104.50	20.90	-	125.40	
13.02.20	B&Q	Maintenance Equipment	25.21	5.04	30.25		
		Maintenance Equipment	10.42	2.08	12.50		
		Maintenance Equipment	8.33	1.67	10.00		
		Maintenance Equipment	20.88	4.18	25.06		
		Maintenance Equipment	25.37	5.08	30.45	108.26	
20.01.20	Bristol City Council	Memorial Cherry Tree for QP	35.25	7.05	-	42.30	
		Parish Office Water Nov '19 - Mar '20	318.09	-	-	318.09	
21.01.20	DCM Surfaces	Play Area Surfacing	3,050.00	610.00	3,660.00		
		Play Area Surfacing	1,950.00	390.00	2,340.00	6,000.00	
13.02.20	DCM Surfaces	Play Area Surfacing	3,765.00	753.00	-	4,518.00	
	Dent, Julie	Staff Expenses	20.00	-	-	20.00	
	Fidenti Solutions	Monthly IT support Feb 2020	200.00	-	200.00		
		Monthly IT support Mar 2020	200.00	-	200.00		
		IT Equipment	1,132.52	226.50	1,359.02		
		IT Equipment	1,405.70	281.14	1,686.84	3,445.86	
	GA Plant Hire	Equipment Hire for QP	17.50	3.50	21.00		
		Equipment Hire for QP	93.45	18.69	112.14		
		Equipment Hire for QP	312.90	60.53	373.43	506.57	
13.02.20	Greenshove Services	Allotment Maintenance Jan '20	1,880.00	376.00	-	2,256.00	
13.02.20	The Gert Lush Pub Co Ltd	Library Parking Dec '19 & Jan '20	160.00	32.00	-	192.00	
13.02.20	In Touch Marketing	Parish Signage	150.00	-	-	150.00	
20.02.20	Kilburn, M	Allotment Fee Returned as Paid Twice	40.00	-	-	40.00	
13.02.20	Lightatouch	Internal Audit - Quarter 3 2020-21	643.75	-	-	643.75	
21.01.20	MAD Groundworks	TG Gates - Groundworks	1,050.00	-	-	1,050.00	
11.02.20	Mee, Jake	Eye Test	29.50	-	-	29.50	
13.02.20	Michaels Workwear LTD	Staff Clothing and Safety Equipment	208.58	41.71	250.29		
		Staff Clothing and Safety Equipment	41.78	8.36	50.14		
		Staff Clothing	135.01	27.01	162.02		
		Staff Clothing and Safety Equipment	28.00	5.60	33.60	496.05	
28.01.20	Microsoft	Office 365 Licensing	62.26	12.45	-	74.71	
13.02.20	MV Maintenance Services	Parish Maintenance 30.12.19 - 17.01.20	2,167.50	-	2,167.50		
		Parish Maintenance 21.01.20 - 06.02.20	1,294.50	-	1,294.50	3,462.00	
24.01.20	Mechanics Trust	Allotment Fee Returned as Paid Twice	46.00	-	-	46.00	
13.02.20	Paradise Pets	Aviary Supplies Jan '20	75.67	15.13	-	90.80	
13.02.20	Proactive	Stationery and Janitorial Supplies	195.82	39.17	234.99		
		Stationery and Janitorial Supplies	27.48	5.50	32.98		
		Stationery and Janitorial Supplies	22.30	4.47	26.77		
		Stationery and Janitorial Supplies	2.29	0.46	2.75		
		Stationery and Janitorial Supplies	3.52	0.71	4.23		
		Stationery and Janitorial Supplies	36.30	7.26	43.56	345.28	
20.02.20	Positive Media Group Ltd	Newsletter/Link Mag Distribution	1,067.00	213.40	-	1,280.40	
	Rodrigues, Freddy	Broadgreen Booking Refund	67.41	-	-	67.41	
13.02.20	Screwfix	Play Area Maintenance	26.54	5.30	31.84		
		Staff Clothing and Safety Equipment	9.97	-	9.97		
		Batteries	4.57	0.91	5.48	47.29	
	Sky's the Limit Entertainment	Broadgreen Bouncy Castle Hire 21.02.20	45.83	9.17	-	55.00	
13.02.20	SLCC	Governance & Accountability Practitioners Guide 2019	24.00	0.80	-	24.80	
20.01.20	Storm Facilities Management Ltd	PPM Activities Sept 19	616.00	123.20	739.20		
		PPM Activities Oct 19	341.00	68.20	409.20		
		PPM Activities Nov 19	406.00	81.20	487.20		
		PPM Activities Dec 19	216.00	43.20	259.20	1,894.80	
13.02.20	Storm Facilities Management Ltd	Dead Leg removal	80.00	16.00	96.00		
		Call out for basket ball court lights	60.00	12.00	72.00		
		Fire Alarm Service BG & Parish Offices	720.00	144.00	864.00	1,032.00	
	Storm Facilities Management Ltd	PPM Activities Jan 20	216.00	43.20	-	259.20	
13.02.20	Storm Recruitment	Community Centre Assistant W/E 02.02.20	259.37	51.87	311.24		
		Community Centre Assistant W/E 26.01.20	259.37	51.87	311.24	622.48	
	Storm Recruitment	Community Centre Assistant W/E 09.02.20	259.37	51.87	311.24		
		Community Centre Assistant W/E 16.02.20	259.37	51.87	311.24	622.48	
17.01.20	Swindon Borough Council	inv 241631912 3/5/18 billed in error - credit received	-	130.00	26.00	-	156.00
21.01.20	Swindon Borough Council	Signage for Parish Offices	772.30	154.46	-	926.76	
13.02.20	Swindon Borough Council	Enterprise Works - Timber/Gravel Boards	44.40	8.88	-	53.28	
13.02.20	Swindon Borough Council	Security Charges TG & QP Jan 20	516.50	103.30	619.80		
		Postal recharges 412 letters 2nd class 16th sept 19	169.44	-	169.44	789.24	
	Swindon Borough Council	Instal/Remove Old Town Festival Lighting - LED replacements	7,564.65	1,512.93	-	9,077.58	
13.02.20	Swallow Hygeine	Sanitation Services @ Broadgreen	12.00	2.40	-	14.40	
13.02.20	Think Safe	Review Risk & COSHH Assessments/H&S Manual & Folder	600.00	-	600.00		
		Review of Fire Plans Offices & The Hut	400.00	-	400.00	1,000.00	
13.02.20	Voluntary Action Swindon	DBS service	14.00	-	-	14.00	
20.01.20	Vince Ayris	Trophy & Engraving	425.00	85.00	-	510.00	
13.02.20	Viking	Stationery Supplies	17.39	3.48	20.87		
		Stationery Supplies	5.88	1.18	7.06	27.93	
13.02.20	WPS Insurance Brokers	Insurance Endorsement	12.15	-	-	12.15	
25.01.20	January Payroll	Net Salaries and Allowances	25,248.92	-	-	25,248.92	
		HMRC PAYE/NI	8,554.85	-	-	8,554.85	
		Wiltshire Pension Fund	7,663.49	-	-	7,663.49	
		Union Subs	56.00	-	-	56.00	
		Total BACS payments	85,594.68	6,245.77		91,840.45	

Charge Cards						
Date Paid	Payee	Service	Net	VAT	Subtotal	Total
10.01.20	Drain Depot	Maintenance Materials	380.98	76.19	-	457.17
10.01.20	Drain Depot	Maintenance Materials	17.09	3.42	-	20.51
10.01.20	Sansums Sand & Gravel	Maintenance Materials	435.70	-	-	435.70
15.01.20	Drain Depot	Maintenance Materials	20.43	4.09	-	24.52
16.01.20	AWBS	Ornamental Bark	266.38	53.28	-	319.66
16.01.20	Ikea	Council Chamber Furniture	407.50	81.50	-	489.00
21.01.20	Drain Depot	Maintenance Materials	25.21	5.04	-	30.25
04.02.20	O-Mills.co.uk	Council Chamber Furniture	47.50	9.50	-	57.00
10.01.20	Beefys Skips	Skip Hire QP	185.00	37.00	-	222.00
10.01.20	Auto truck dealers	Vehicle Maintenance	21.66	4.33	-	25.99
20.01.20	George Lesley Flowers	Holocaust Wreath	50.00	-	-	50.00
20.01.20	Amazon	Vehicle Maintenance	36.40	7.40	-	43.80
21.01.20	Office Team Ltd - Amazon	HSE Posters	43.11	8.61	-	51.72
23.01.20	Amazon	Innertube for Barrow	8.94	-	-	8.94
31.01.20	Transtools Ltd - Amazon	Anti Vandal Spanner	21.60	4.32	-	25.92
04.02.20	Amazon	Council Chamber Furniture	9.98	2.00	-	11.98
25.01.20	Home Bargains	Staff Expenses	6.15	-	-	6.15
26.01.20	Fall Guard UK Ltd	New Heras Fencing Panels	374.59	74.92	-	449.51
27.01.20	Tarmac Ltd	Tarmac Delivery - QP	437.00	87.40	-	524.40
28.01.20	Tesco	Staff Expenses	2.49	-	-	2.49
05.02.20	Hobby Craft	Parish Signage	9.17	1.83	-	11.00
05.02.20	ESS Group Services	Parish Signage	13.17	2.63	-	15.80
05.02.20	Sansums Sand & Gravel	Building Materials	97.69	19.54	-	117.23
Total Charge Cards			2,917.74	483.00		3,400.74

Direct Debits						
Date Paid	Payee	Service	Net	VAT	Subtotal	Total
03.02.20	Barclays	Account Charges Jan '20	6.50	-	-	6.50
04.02.20	BT gp0062 6816	Parish Office Broadband Jan '20	45.99	9.20	-	55.19
01.02.20	BT gp0032 2492	Broadgreen Phone Jan '20	79.93	15.99	-	95.92
11.02.20	BT gp0033 7580	Broadgreen Broadband Jan '20	34.70	6.94	-	41.64
31.01.20	BT gp0034 9741	Library Phone Jan '20	27.50	5.50	-	33.00
12.02.20	Fuel Genie	Fuel Card Use Jan '20	156.17	31.24	-	187.41
07.02.20	Google	G Suite Library Software Jan '20	12.42	-	-	12.42
29.02.20	Hills	Refuse Collections Jan '20	105.78	21.16	-	126.94
26.01.20	Vodafone	Mobile Phone Charges Jan '20	29.74	5.95	-	35.69
26.02.20	Vodafone	Mobile Phone Charges Feb '20	29.87	5.98	-	35.85
13.02.20	West Mercia Energy	QP Toilets Elec Dec '19	411.26	82.25	-	493.51
13.02.20	West Mercia Energy	TG Mess Rooms Elec Dec '19	331.77	66.35	-	398.12
13.02.20	West Mercia Energy	TG Bowls Pavilion Elec Dec '19	135.63	6.78	-	142.41
13.02.20	West Mercia Energy	TG Aviary Elec Dec '19	262.42	52.48	-	314.90
13.02.20	West Mercia Energy	TG Toilets Elec Dec '19	41.83	2.06	-	43.92
17.02.20	West Mercia Energy	Broadgreen Gas Dec '19	279.93	55.99	-	335.92
13.02.20	West Mercia Energy	Broadgreen Elec Dec '19	313.38	62.68	-	376.06
Total Direct Debits			2,304.82	430.55		2,735.40

Total Payments 97,976.59

* - authorised payments raised ahead of meeting