

**Andrea Durn**

---

**From:** Joyce Holman  
**Sent:** 10 May 2018 13:09  
**To:** Andrea Durn  
**Subject:** FW: Change Control Notice 2018  
**Attachments:** CCN - Value South Mar 18.doc

**From:** Robert Core <RCore@swindon.gov.uk>  
**Sent:** 29 March 2018 14:29  
**To:** Ruth Wakeley <admin@southswindon-pc.gov.uk>  
**Cc:** Chris Watts (chriswatts1967@live.co.uk) <chriswatts1967@live.co.uk>; Joyce Holman <finance@southswindon-pc.gov.uk>  
**Subject:** Change Control Notice 2018

Dear All

Please see the attached Change Control Notice which lays out the agreed variations to the current SLA.

It's also worth me mentioning the cold and wet start to this year's grass cutting season. We have everything in place to start all routes next week but will be keeping a close eye on the weather as it's currently too wet in a number of areas and we want to keep damage on the verges to a minimum. Current growth levels are slow but that could change quickly.

Kind Regards

**Rob Core** ([rcore@swindon.gov.uk](mailto:rcore@swindon.gov.uk))  
 Grounds Maintenance, Parks & Open Spaces  
 Service Manager  
 Street Smart  
 Communities and Housing  
 Swindon Borough Council  
 SN1 2JH

Tel: 01793 46 4551  
 Mobile: 07760164603  
 Web: [www.swindon.gov.uk](http://www.swindon.gov.uk)



The views expressed in this email are personal and may not necessarily reflect those of Swindon Borough Council unless explicitly stated otherwise. This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify me immediately. If you are not the intended recipient of this email, you should not copy it for any purpose, or disclose its contents to any other person. Senders and recipients of email should be aware that, under the Data Protection Act 1998 and Freedom of Information Act 2000, the contents may have to be disclosed. The contents may be subject to recording and/or monitoring in accordance with relevant legislation This footnote also confirms that this email has been swept by Anti-Virus software for the presence of computer viruses. However, Swindon

## CHANGE CONTROL NOTE

**Sequential Number:** S002

**Contract Title:** **Service Level Agreement between Central Swindon South Parish Council and Swindon Borough Council for the provision of Streetsmart Services**

**Originator:** Martin Hambidge

**Date change first proposed:** 15<sup>th</sup> March 2018

**Number of pages attached:** 2

WHEREAS the Swindon Borough Council and the Central Swindon South Parish Council entered into a Service Level Agreement for the provision of the above mentioned Service dated 1/04/2017 and now wish to amend that Agreement;

### Reason for proposed change

To provide for an inflationary increase in the value of the Service level Agreement by 2.5% from 1<sup>st</sup> April 2018.

### Full details of proposed change

The Parish Council agree to provide additional funding of £31,412.00 for a 2.5% inflationary increase on the current value of £900,598.00 for the delivery of the Agreement in 2018/19, as detailed below and along with the additional charges for the public toilet.

Value of SLA in 2017/18	£1,073,118
Transfer of Play Inspection & Minor Repairs Work to PC (See CCN-S001)	- £22,000.00
Transfer of Allotment Management	- £720.00
Transfer of Formal Parks	- £149,300.00
Transfer of Minor Graffiti	- £500.00
2.5% Inflationary Uplift	+ £22,497.00
After inflation: Cost of Maintaining Victoria Road Toilets	+ £8,915.00
<b>Revised Value 2018/19</b>	<b>£932,010.00</b>

Details of likely impact, if any, of proposed change on other aspects of the Agreement:

- None

IT IS AGREED as follows:

1. With effect from 01/04/2018 the Agreement shall be amended as set out above with a revised value of £932,010.00 for 2018/19.
2. Save as herein amended, all other terms and conditions of the Agreement inclusive of any previous CCNs shall remain in full force and effect.

Signed for and on behalf of the Borough		Signed for and on behalf of the Parish Council	
Signature:		Signature:	
Name:		Name:	
Title:		Title:	
Date:		Date:	