

**SOUTH SWINDON PARISH COUNCIL**  
(Central Swindon South Parish Council)

20 August 2020

Notice of a meeting of the  
**FINANCE & STAFFING COMMITTEE**  
to be held on **TUESDAY 25 AUGUST 2020** at **6.30pm**  
at a **VIRTUAL ZOOM MEETING**

*RE Core*

Parish Clerk

**AGENDA**

For Security reasons if you would like to attend the meeting please email [finance@southswindon-pc.gov.uk](mailto:finance@southswindon-pc.gov.uk) to request the link which will be distributed prior to the meeting. Joining instructions and the Council's online meeting policy can be found on the website.

Public Questions, Comments or Representations – To be received in advance, please contact the Clerk via email [admin@southswindon-pc.gov.uk](mailto:admin@southswindon-pc.gov.uk) or phone 01793 312006 by 12 noon on Tuesday the 25<sup>th</sup> August 2020

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019.
3. **Payment Schedule – August 2020**  
To approve the Payment Schedule for August 2020.
4. **Accounts – June 2020**  
To receive the Management Accounts for June 2020.
5. **Accounts – July 2020**  
To receive the Management Accounts for July 2020.
6. **Photocopier Renewal**  
To receive a report from the RFO regarding an alternative photocopier provider.
7. **Bowling Green Fees**  
To receive a report from the Clerk regarding Bowling Green fees during the Covid-19 lockdown.
8. **Vehicle Tracking**  
To receive a report from the RFO regarding tracking of the Council's vehicle fleet.
9. **Assets Working Party**  
To receive an update from the Chair of the Assets Working Party.
10. **Broadgreen Working Party**  
To receive an update from the Chair of the Broadgreen Working Party.
11. **Grants Working Party**  
To receive an update from the Chair of the Grants Working Party.
12. **Recruitment/Staffing Working Party**  
To receive an update from the Chair of the Recruitment/Staffing Working Party.
13. **Services Working Party**  
To receive an update from the Chair of the Services Working Party.

**14. Youth Working Party**

To receive an update from the Chair of the Youth Working Party.

**Members of Committee**

Cllr C Watts (Chair)  
Cllr J Howarth (Vice-Chair)  
Cllr J Ali  
Cllr S Allsopp  
Cllr J Firmin  
Cllr D Griffiths

Cllr N Hopkins  
Cllr W Horley  
Cllr J Milner-Barry  
Cllr S Pajak  
Cllr N Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.