

**SOUTH SWINDON PARISH COUNCIL**  
(Central Swindon South Parish Council)

16 January 2019

Notice of a Meeting of the  
**FINANCE & STAFFING COMMITTEE**  
to be held on **TUESDAY 21 JANUARY 2020** at **7.15pm**  
in the **COUNCIL CHAMBER, PARISH COUNCIL OFFICE, GLADSTONE STREET**

*R E Core*

R E Core  
Parish Clerk

**AGENDA**

Fire Safety and Evacuation Procedure

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019.
3. **Draft Budget**  
The Chair of the Finance and Staffing Committee to submit a report regarding the Draft Budget
4. **Payment Schedule – January 2020**  
To approve the Payment Schedule for January 2020.
5. **Accounts – December 2019**  
To receive the Management Accounts for December 2019.
6. **Assets Working Party**  
To receive an update from the Chair of the Assets Working Party.
7. **Broadgreen Working Party**  
To receive an update from the Substitute Chair of the Broadgreen Working Party.
8. **Grants Working Party**  
To receive an update from the Chair of the Grants Working Party.
9. **Recruitment/Staffing Working Party**  
To receive an update from the Chair of the Recruitment/Staffing Working Party.
10. **Services Working Party**  
To receive an update from the Chair of the Services Working Party.
11. **Youth Working Party**  
To receive an update from the Chair of the Youth Working Party.
12. **Admission of Public and Press**  
To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason – Staffing
13. **Staffing**  
To receive a report from the Clerk regarding the Head Librarian job description and scaling.

**Members of Committee**

Cllr C Watts (Chair)  
Cllr J Howarth (Vice-Chair)  
Cllr J Ali  
Cllr S Allsopp  
Cllr J Firmin  
Cllr D Griffiths

Cllr N Hopkins  
Cllr W Horley  
Cllr J Milner-Barry  
Cllr S Pajak  
Cllr N Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.