

SOUTH SWINDON PARISH COUNCIL
(Central Swindon South Parish Council)

17 October 2019

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 22 OCTOBER 2019** at **6.30pm**
in **LOUNGE, BROADGREEN COMMUNITY CENTRE**

R E Core

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Parish Clerk

AGENDA

Fire Safety and Evacuation Procedure

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019.
3. **Payment Schedule – October 2019**
To approve the Payment Schedule for October 2019.
4. **Accounts – September 2019**
To receive the Management Accounts for September 2019.
5. **Grants Working Party**
To consider the draft Grant Policy for 2020/21 prepared by the Grants Working Party.
6. **Grant Application**
To consider the grant application from Borough Councillor Adorabelle Shaikh.
7. **Youth Working Party**
To receive an update from Cllr D Griffiths for the Youth Worker Working Party.
8. **Assets Working Party**
To receive an update from Cllr S Allsopp for the Assets Working Party.
9. **Council Offices Hireable Space**
To consider the report of the Deputy Clerk regarding hiring out office space.
10. **Electric Charging Point**
To consider the installation of a public charging point at Broadgreen Community Centre.
11. **To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason – Staffing & Commercial Sensitivity.**
12. **Vehicle**
To consider the report of the Deputy Clerk regarding the purchase of a new vehicle.

13. Council Offices IT Network

To consider the report of the Deputy Clerk regarding IT Infrastructure in the new council offices.

14. Events and Communications Officer

To consider the Job Description for the Events and Communications Officer.

15. Staffing Structure

To receive a report from the Chair regarding the Staffing Structure.

Members of Committee

Cllr C Watts (Chair)
Cllr J Howarth (Vice-Chair)
Cllr J Ali
Cllr S Allsopp
Cllr J Firmin
Cllr D Griffiths

Cllr N Hopkins
Cllr W Horley
Cllr J Milner-Barry
Cllr S Pajak
Cllr N Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.