

SOUTH SWINDON PARISH COUNCIL
(Central Swindon South Parish Council)

16 May 2019

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 21 May 2019** at **7:15pm**
in **LOUNGE, BROADGREEN COMMUNITY CENTRE**

R.E. Core

Rob Core
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019.
3. **Payment Schedule – May 2019**
To approve the Payment Schedule for May 2019.
4. **Accounts – April 2019**
To receive the Management Accounts for April 2019.
5. **Citizens Advice Presentation**
To receive a presentation from Claire Newport of Citizens Advice to give a brief presentation on the work carried out by Citizens Advice in Swindon and funding support opportunities to be considered by the Parish Council.
6. **Parish Youth Worker**
To receive a presentation from the Youth Worker for Central Swindon North Parish regarding opportunities for youth provision by South Swindon Parish Council.
7. **Grant – Swindon Armed Forces Day**
To consider a grant application for £1,000 to support the Swindon Armed Forces Day Event at Great Western Park on the 22 June 2019.
8. **Outsourcing Parish Payroll**
To consider a report by the Deputy Clerk.
9. **Employee Health Checks**
To consider a report by the Clerk on staff health and wellbeing health checks and monitoring.

10. **Insurance Review**
To consider a report by the Deputy Clerk regarding an adjustment to the level of Fidelity Guarantee Insurance.
11. **Admission of Public and Press.**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw'. Reason – Staffing
12. **Staffing Report**
To receive a report from the Clerk reviewing the Deputy Clerk/RFO position.
13. **General Power of Competence**
To consider a report by the Clerk regarding the adoption of the General Power of Competence.

Members of Committee

Cllr C Watts (Chair)
Cllr J Howarth (Vice-Chair)
Cllr J Ali
Cllr S Allsopp
Cllr J Firmin
Cllr D Griffiths
Cllr N Hopkins
Cllr W Horley
Cllr J Milner-Barry
Cllr S Pajak
Cllr N Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.