

SOUTH SWINDON PARISH COUNCIL
(Central Swindon South Parish Council)

16 April 2019

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **TUESDAY 23 April 2019** at **6.30pm**
in **LOUNGE, BROADGREEN COMMUNITY CENTRE**

Rob Core
Parish Clerk

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2017.
3. **Payment Schedule**
To approve the Payment Schedule for April 2019 (copy attached).
4. **Accounts – March 2019**
To receive the provisional year end Management Accounts to March 2019 (copy attached).
5. **Grant – East Wichel Community Association**
To consider a grant application for a defibrillator (copy attached).
6. **Grant – African Accord Union**
To consider a grant to support the Multi-Cultural Festival on 29th June 2019 (copy attached).
7. **Grant – Citizens Advice Swindon**
To consider a grant to provide advice service within south Swindon (copy attached).
8. **Safe Drive Stay Alive Campaign**
To consider a contribution of £2,000 towards the annual costs of the campaign to be funded from the Youth Provision budget.
9. **StreetSmart – Supervisor Costs**
To note an email from Swindon Borough Council relating to the waived supervisor costs for 2019/20 (copy attached).
10. **Year End 2018/19 – Allocation of Reserves**
To consider a report from the Deputy Clerk regarding the budget and allocation of funds to reserves (copy attached).

11. **Sickness Absence Reporting Procedure**
To consider the adoption of a sickness and Absence Reporting Procedure (copy attached).
12. **Admission of Public and Press.**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason – Staffing
13. **Staffing Report**
To receive a report from the Clerk regarding staffing pay scales and sickness.

Members of Committee

Cllr C Watts (Chair)
Cllr J Howarth (Vice-Chair)
Cllr J Ali
Cllr S Allsopp
Cllr J Firmin
Cllr A Hawkins
Cllr N Hopkins
Cllr J Milner-Barry
Cllr S Pajak
Cllr N Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.