

**SOUTH SWINDON PARISH COUNCIL**  
(Central Swindon South Parish Council)

12 December 2018

Notice of a meeting of the  
**FINANCE & STAFFING COMMITTEE**  
to be held on **TUESDAY 18 DECEMBER 2018** at **6.30pm**  
in **LOUNGE, BROADGREEN COMMUNITY CENTRE**

**AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2017.
3. **Payment Schedule**  
To approve the Payment Schedule for December 2018 (copy to be tabled at meeting).
4. **Accounts – November 2018**  
To receive the Management Accounts for November 2018 (copy attached).
5. **Internal Auditor Report – Quarter to September 2018**  
To consider the report of the Internal Auditor (copy attached).
6. **Old Town Christmas Lights**  
To consider a letter from Old Town Business Association (copy attached).
7. **Grant 2019/20**  
To consider the report of the Grants Working Party (copy attached).
8. **Admission of Public and Press.**  
To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’. Reason – Staffing
9. **TUPE Transfer of Staff**  
To consider the report of the Clerk (copy to follow).
10. **Staffing**  
Chair to report on recruitment of Old Town Librarian.

11. **Purchasing Parish Rangers Vehicle**

To consider the report of the Deputy Clerk (copy attached).

**Members of Committee**

Cllr C Watts (Chair)  
Cllr J Howarth (Vice-Chair)  
Cllr J Ali  
Cllr S Allsopp  
Cllr J Firmin  
Cllr A Hawkins  
Cllr N Hopkins  
Cllr J Milner-Barry  
Cllr S Pajak  
Cllr N Watts

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.