

**SOUTH SWINDON PARISH COUNCIL**  
(Central Swindon South Parish Council)

13 December 2017

Notice of a meeting of the  
**FINANCE & STAFFING COMMITTEE**  
to be held on **TUESDAY 19 DECEMBER 2017** at **6.30pm**  
in **LOUNGE, BROADGREEN COMMUNITY CENTRE**

**AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 17 May 2017.
3. **Payment Schedule**  
To approve the Payment Schedule for December 2017 (copy to be tabled at meeting).
4. **Accounts – November 2017**  
To receive the Management Accounts for November 2017 (copy attached).
5. **Grant Applications**  
To consider Grant Applications (copies attached) from:  
Old Town Partnership of Churches  
Wiltshire Wildlife Trust (Swindon Wellbeing Programme)
6. **Grant for Old Town Christmas Lights 2017 (Min.128 – 25.07.17)**  
To note an email dated 27 November 2017 from the Secretary of Old Town Business Association (copy attached).
7. **Assignment of Rights and Licence to Occupy Old Town Library**  
To consider a letter dated 23 November 2017 from the Parish Council's solicitor and approve the Deed (copy attached).
8. **Admission of Public and Press.**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason – Future Staffing and Commercially Sensitive
9. **Parish Office**  
To consider quotations for the extension work to the Parish Office (copies attached).
10. **Staffing**  
Clerk to report.

**Members of Committee**

CLlr Chris Watts (Chair)

CLlr Janine Howarth (Vice-Chair)

CLlr Steve Allsopp

CLlr Michael Dickinson

CLlr John Firmin

CLlr Neil Hopkins

CLlr Stan Pajak

CLlr Trish Philpot

CLlr Imtiyaz Shaikh

CLlr John Short

CLlr Barrie Thompson

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.