

# **CENTRAL SWINDON SOUTH SHADOW PARISH COUNCIL**

21 April 2017

Notice of a meeting of the  
**CENTRAL SWINDON SOUTH SHADOW PARISH COUNCIL**  
to be held on **THURSDAY 27 APRIL 2017** at **6.30pm**  
in **COUNCIL CHAMBER, CIVIC OFFICES**

## **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Shadow Parish Council on 8 December 2016.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on 29 March 2017.

4. **Transfer of Services from Swindon Borough Council (Min.51 – 29.03.17)**

To consider the further amended Service Level Agreement for the delivery of services (copy attached) and the amended Deed to be signed by the Parish Council for transfer of responsibility of services (copy attached).

5. **Transfer of Assets from Swindon Borough Council (Min.52 – 29.03.17)**

To consider an email dated 19 April 2017 from the Head of Operational Assets at Swindon Borough Council (copy attached).

To approve the plans for the 9 Allotment sites for inclusion in the Order to be transferred to the Parish Council (copy attached) and Clerk to provide more details of the transfer of the remaining 5 Allotment sites with access to be included(copy attached).

6. **BRING Site – Prospect Place (Min.53 – 29.03.17)**

To consider the future of the recycling site following a report from Ward Cllrs Dixon, Pajak and Woods who have been monitoring the site.

7. **Libraries (Min.54 – 29.03.17)**

Clerk to report.

8. **Insurance (Min. 55 – 29.03.17)**

To approve retrospectively the insurance for Central Swindon South Parish Council which had been delegated to the Chair to effect (copy attached).

9. **Temporary Parish Office (Min.56 – 29.03.17)**  
To consider the report of the Clerk (copy attached).
10. **Temporary Meeting Venue (Min.57 – 29.03.17)**  
To consider the report of the Clerk (to follow).
11. **Committee Structure**  
To consider the draft Terms of Reference and Delegation Scheme (copy attached).
12. **Website (Min.64 – 29.03.17)**  
Clerk to report.
13. **Planning Applications**  
To consider a procedure to comment on Planning Applications before the establishment of a Planning Committee.
14. **Payment Schedule**  
To approve the Payment Schedule for April 2017 (copy to be tabled at the meeting).
15. **Admission of Public and Press.**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'. Reason – Future Staffing and Commercially Sensitive
16. **Staff Employment**  
To consider the report of the Clerk (copy to follow).

#### Members of Shadow Council

Cllr C Watts – Chair of the Shadow Council  
Cllr J Ali – Vice-Chair of the Shadow Council  
Cllr S Allsopp  
Cllr A Amin  
Cllr E Bushell  
Cllr P Dixon  
Cllr C Ellis  
Cllr F Foley  
Cllr J Milner-Barry  
Cllr D Montaut  
Cllr S Pajak  
Cllr N Watts  
Cllr D Wood  
Cllr B Wright

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.